



DEPARTMENT OF HOMELAND SECURITY

The civilian component of the U. S. Coast Guard

(Authorized by Congress in 1939)

FAQ's

1. What to put under each column on the 7029 form.
 - a) Serving in either an elected or appointed position go under column "A".
 - b) One's prep and travel in Safety Patrols, PE, VE and PA should be under 99B or 29B RBS column "B".
 - c) Yet travel & prep for CFV, UPV, and UTV are in 99C, or 29C (MS)
2. Do the RBS hours on the UNIT SUMMARY REPORT work?
 - a) No-they UNIT SUMMARY REPORT is only for telling you about the qualified members in the unit.
3. If we do a BOAT SHOW as a group do we have to fill out a 7031 form?
4. A 7031 form is obsolete. All members involved should fill out a 7030 form for themselves individually.
5.

HR hours-Mission 90C (AuxRec)recruiting, would be interviews in person or on the phone promoting the public to become a member. Administering the new member test, it should be Member Training-06B.
6. Fingerprinting- would fall under 7029 Mission 99A (29A) if the member is a staff officer or 99E (29E) if they are a fingerprint technician, which is not a staff position.
7. OPCON: When do we put in an OPCON area? Every transaction for a facility: BOAT-AIR-RADIO. And unit transactions with UCG as the ACTIVITY code needs an OPCON.
8. To check all your entries, download in CSV format the MISSION DETAIL report to make sure your entries into Auxdata are correct.
9. When inputting in hours for teaching as either a Lead or Non-Lead, one way to check to see if they went in is to call up the TRAINING MANAGEMENT tool for the particular flotilla and that report will show the hours taught for a person.



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10. There is a new paddlecraft designation for VE's. It is 91H if you inspect any paddlecrafts.